

## **Instruction to 1<sup>st</sup> year PG Students**

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## Instruction to 1<sup>st</sup> year PG Students

Registration process for all 1<sup>st</sup> year PG (**M.Tech.{all categories}, MCP, MBA, LLB, MMST, MHRM and Joint M.Sc.-Ph.D**) students for Autumn 2015-16 session will be conducted as detailed below:

- 1. Sequence of Events:** The following flow diagram outlines the various stages of the Registration Process :

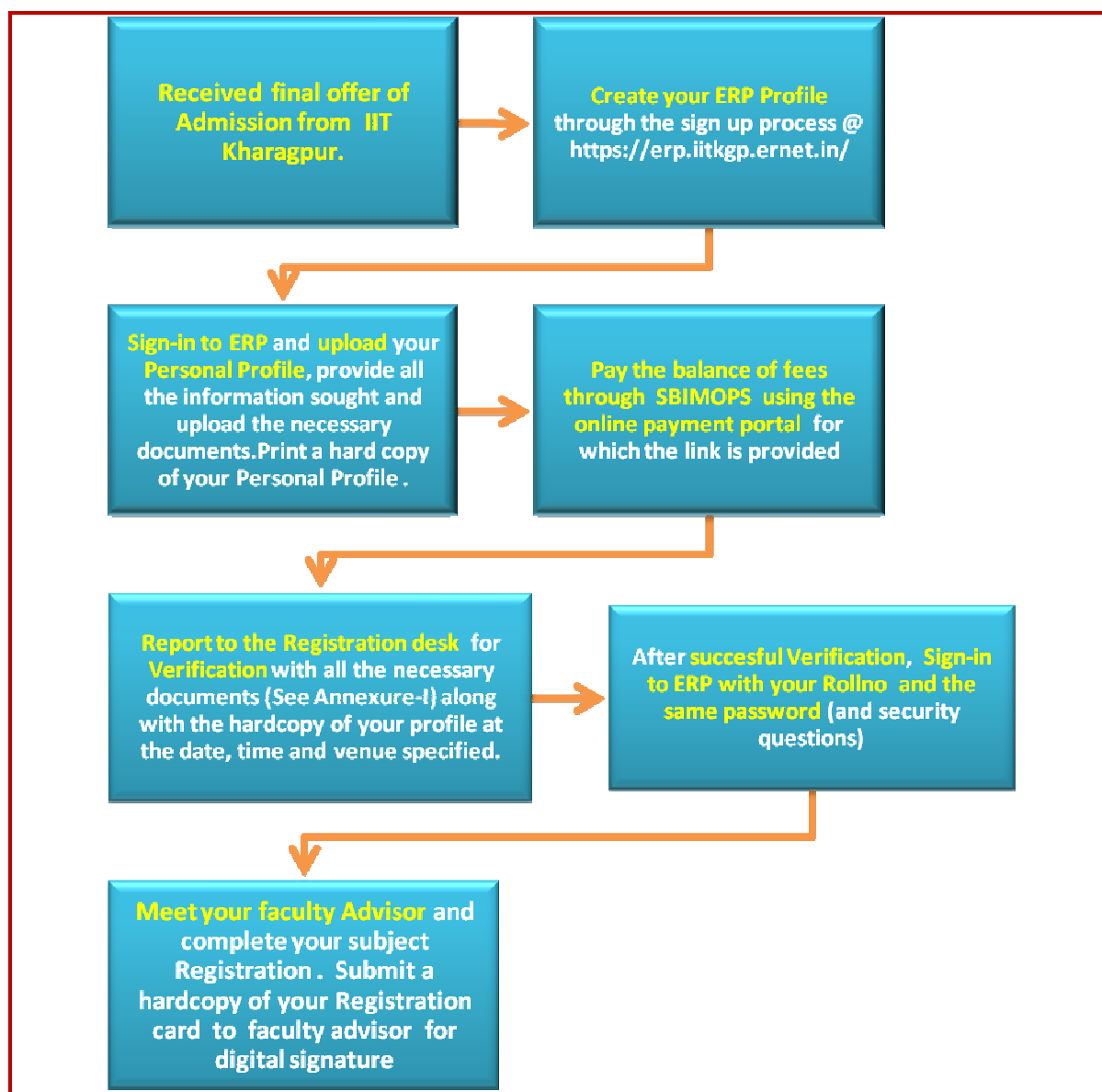


Figure-1 Sequence of events for student Registration.

## 2. On the day of Reporting and Registration:

- i. All students who are to be admitted to Indian Institute of Technology, Kharagpur must bring the documents mentioned in **Annexure – I (also mentioned in the offer letter)** below and produce them at the respective desk during registration and academic verification.
- ii. **The balance of admission fee (as given in Annexure – II, Table 1a,1b,1c depending on the programs) shall be payable before or on the day of Registration through on line payment only**
  - **Students/parents should carefully read the fee payment instruction** on the hyper linked page at [erp.iitkgp.ernet.in](http://erp.iitkgp.ernet.in) : **before proceeding to pay the balance of admission fee.**
  - They should log in to the ERP system to pay on line. **(See Annexure-IV for details)**
- iii. It is desirable that the following process is completed by the student if possible, prior to reporting to the Institute on date of registration,:  
Updating Student Profile and uploading the necessary documents on ERP and taking a print out of the student profile. (See **Annexure -IV** for details)
- iv. Students should report to Netaji Auditorium on 13<sup>th</sup> July 2015 and take their seats by 9 AM for welcome address and introduction lecture. Parents would be requested to take their seats at S N Bose Auditorium, Raman Auditorium during the period.
- v. On completion of the welcome address and introduction students would be taken by bus to Vikramshila Complex.
- vi. Parents would thereafter move to Netaji Auditorium for interaction session with the Deans and Heads of Departments, Wardens and other officials.
- vii. Students who have a print out of the student profile shall be seated at Kalidas Auditorium. They will be directed thereafter to designated rooms V1, V2, V3 and V4 at Vikramshila Complex for academic verification. They should present the signed student profile, photo copies of all other required documents  
The students should retain the original of all the documents with them, in their possession, even after verification is complete should the academic section need to examine them again at a later date.
- viii. Students who have **not updated their profile**, due to time constraints, shall proceed to **Computer and Informatics Centre**, to update their student profile and take print out. They shall thereafter, return back to Kalidas Auditorium with a printed and signed copy of the student profile.  
The said students will be directed to designated rooms V1, V2, V3 and V4 at Vikramshila Complex for academic verification. They should present the signed student profile, fee acknowledgement slip, photo copies of all other required documents.  
**The students should retain the original of all the documents with them, in their possession, even after verification is complete should the academic section need to examine them again at a later date.**

- ix.** After verification by the Academic section is complete, the **student's login to ERP will be with the assigned roll number as his/her login id** with the same password.(See **Annexure-IV** for details)
- x.** Upon successful verification, the student should login to ERP with his/her assigned roll number to complete the process of subject **Registration**. The student must choose the electives, if any, in consultation with the faculty advisor.  
The **print out** must be signed and handed over to his/her **Faculty Advisor** by July 24th 2015 for digital authentication. (See **Annexure-IV** for details)
- xi.** **The student must abide by the timelines mentioned in Table – 2 in Annexure – II below**

### **3 Academic or Subject Registration (See Annexure-IV for details)**

- i.** Upon successful verification of all documents, the student's login on ERP is enabled through his/her rollno.
- ii.** The student must meet his/her faculty advisor to complete the process of subject Registration. A signed hard copy of the Registration Card must be handed over to the faculty advisor for digital authentication.
- iii.** The Class Time Table for the student will also be available on ERP.
- iv.** **It is mandatory to print the Registration Card and submit it to the faculty advisor on or before 24th July 2015. Faculty advisors will digitally sign the Registration cards only after receiving the hard copy print out from the student.**

For any other clarification call the Academic Section (PGS &R):

Assistant Registrar (PGS&R), Ph: 03222282052 Email: [asregpgr@adm.iitkgp.ernet.in](mailto:asregpgr@adm.iitkgp.ernet.in)

For any online application software related problem please call 03222 281017/18/19

**Annexure - I**

Registration process for 1<sup>st</sup> year PG students, (**M.Tech.{all categories},MCP,MBA,LLB,MMST,MHRM and 2 Year M.Sc.)** for Autumn 2015-16 will be held on 13<sup>th</sup> July, 2015.

**All 1<sup>st</sup> Year PG students who are to be admitted to Indian Institute of Technology, Kharagpur must bring the following documents, with photo copies, as mentioned below and produce them at the respective desk during registration and academic verification :**

1. Original Gate /JAM Score Card(if your channel of Admission is through GATE/JAM)
2. Sponsored candidates must produce Sponsorship certificate from their employer in the prescribed form attached with offer letter and a release order from employer allowing to join the programme and showing the details of leave (for the period of 2 years) granted.
3. Candidates admitted through Defence Sponsorship must bring their release order from employer allowing to join the programme and showing the details of leave (for the period of 2 years) granted.
4. Original certificates and mark-sheets of your educational qualifications. ***In case you are not in a position to produce the original degree certificate/mark-sheet on the registration date, you must provide course completion certificate from the principal (in the format mentioned in the offer letter).***
5. Category certificate (OBC(NCL)/SC/ST/PwD) issued by the competent authority as mentioned in the offer letter.
6. Duly filled Medical Examination Report in the format attached with the offer letter.
7. Duly completed Undertaking Form (**Annexure -III**).
8. If you are in employment, you must resign and produce the acceptance of your resignation by the employer at the time of joining.

**PLEASE RETAIN IN YOUR POSSESSION IN THE HOSTEL ALL ORIGINAL CERTIFICATES FOR SUBSEQUENT VERIFICATION BY THE ACADEMIC SECTION AT A LATER DATE (IN THE MONTH OF AUGUST/SEPTEMBER) WHICH WILL BE NOTIFIED AT APPROPRIATE TIME.**

**Annexure – II**

**Table – 1(a)****Fee Structure: Joint M.Sc.-Ph.D**

Sl.No.	Particulars of fees	Amount (Rs.)
1.	One Time Fees	3100
2.	Caution Money ( One Time)	6000
3.	Medical Insurance(Annually)	649
4.	Other Charges (Each Semester)	3900
5.	Students' Brotherhood Fund (Annually)	100
6.	Tuition Fee (Each Semester)	0
7.	Hostel Overhead Fee (Each Semester)	8250
8.	Mess Advance (Each Semester)	11000
Total admission fee		<b>32999</b>

**100% tuition fee waiver for all categories****The balance of admission fee (less the amount paid at the time of confirming the offer) shall be paid online.****Table – 1(b)****Fee Structure: Joint M.Tech-Ph.D/MCP/MMST**

Sl. No.	Particulars of fees	Amount (Rs.)		
		Regular	QIP	Sponsored
1.	One Time Fees	2800	2300	2300
2.	Caution Money ( One Time)	6000	6000	6000
3.	Medical Insurance(Annually)	731	731	731
4.	Other Charges (Each Semester)	4000	4000	4000
5.	Students' Brotherhood Fund(Annually)	100	100	100
6.	Tuition Fee (Each Semester)	5000	5000	25000
7.	Hostel Overhead Fee (Each Semester)	8250	8250	8250
8.	Mess Advance (Each Semester)	11000	11000	11000
Total admission fee		<b>37881</b>	<b>37381</b>	<b>57381</b>

**100% tuition fee waiver for SC/ST students.****The balance of admission fee (less the amount paid at the time of confirming the offer) shall be paid online.****Table – 1(c)****Fee Structure : MBA/MHRM/LLB/LLM**

Sl. No.	Particulars of fees	Amount(Rs.)			
		MBA	MHRM	LLB	LLM
1.	One Time Fees	2800	2800	2800	2800
2.	Caution Money ( One Time)	6000	6000	6000	6000
3.	Medical Insurance(Annually)	731	731	731	731
4.	Other Charges (Each Semester)	4000	4000	4000	4000
5.	Students' Brotherhood Fund (Annually)	100	100	100	100
6.	Tuition Fee (Each Semester)	150000	75000	50000	70000
7.	Hostel Overhead Fee (Each Semester)	8250	8250	8250	8250
8.	Mess Advance (Each Semester)	11000	11000	11000	11000
Total admission fee		182881	107881	82881	102881

**100% tuition fee was waiver SC/ST students. The balance of admission fee (less the amount paid at the time of confirming the offer) shall be paid online.****Table 2: Time lines**

<b>Sl No.</b>	<b>Event</b>	<b>Time line</b>
1	Reporting to Netaji Auditorium IIT Kharagpur for 1 <sup>st</sup> year PG programs( <b>M.Tech.{all categories},MCP,MBA,LLB,MMST,MHRM and 2 Year M.Sc.)</b>	13 <sup>th</sup> July 2015 at 9 AM
2	Students shall move to Vikramshila Complex for updating student profile and obtaining printout/ academic verification – buses will be available for moving from Netaji Auditorium to Vikramshila Complex.	After the welcome address and introductory lecture
3	Classes begin for all 1 <sup>st</sup> year PG programs	20 <sup>th</sup> July 2015
4	Last date for submission of hard copy of subject registration card to faculty advisors for 1 <sup>st</sup> year PG programs	On or before 24 <sup>rd</sup> July 2015



### Indian Institute of Technology Kharagpur

#### Undertaking from the Student and Guardian

I, Mr./Ms. ...., Roll No.:

.....

Program:.....Dept.....

.....Student of Indian Institute of Technology Kharagpur do hereby undertake on this day..... month.....year ....., the following :

1. I shall abide by the admissible rules and regulations of IIT Kharagpur and follow the code of conduct for students. I acknowledge that the institute has the authority of taking disciplinary action on me for non-compliance of the same.
2. That I have read and understood the directives of the Hon'ble Supreme Court of India on anti-ragging (available at <http://www.iitkgp.ac.in/dosa/>)
3. That I understand the meaning of Ragging and know that ragging in any form is a punishable offence and the same is banned by the Court of Law. I understand that, in case I am involved in ragging, the case will be reported to the police and the Law will take its own course and I will be summarily expelled from the institute.
4. That I have not been found or charged for my involvement in any kind of ragging in the past. However, I undertake to face disciplinary action / legal proceeding including expulsion from the institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.
5. That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Government of India and Institute authorities for the purpose from time to time.
6. I understand that as per rules and resolution of the Institute, I will not be permitted to possess or use any motorized vehicle inside the Institute campus, unless I am permitted to do so by a written authorization from the Dean (Student's Affairs).
7. I declare that I am not suffering from any serious/contagious ailment including psychology related symptoms. I also understand that the medical examination report submitted by me is only for provisional offer of admission and this provisional admission may be cancelled if the Medical Fitness Test conducted by the Institute finds me to be medically unfit.
8. I acknowledge that the institute has the authority to place a student on Mandatory Medical Leave of Absence if a student is found to be in a mental or physical condition leading to his/her inability to function on campus in an independent manner that includes taking required medications unsupervised due to an incapacitating medical condition.

.....  
Signature of Student with date

I hereby fully endorse the undertaking made by my child / ward.

.....

Signature of the guardian with date

## Walk through of the online process from signup to final subject registration.

### A. Creating your ERP login Profile:

**Indian Institute of Technology Kharagpur**  
Enterprise Resource Planning

ABOUT SSL CERTIFICATES

Sign In **Sign Up** Forgot Password

Please enter following credentials for signing in. If you dont have any account click on Sign Up. Forgot your password/answer of security question? Click on Forgot Password.

Stakeholder code/login id [Click here to Sign up](#)

Password

Sign In

Important Message Quick Links

**Parents/Guardians**

Parents/guardians of UG students can look at the performance of their wards semester wise by using the link:  
[https://erp.iitkgp.ernet.in/StudentPerformance/performanceview\\_guardian.jsp](https://erp.iitkgp.ernet.in/StudentPerformance/performanceview_guardian.jsp)

Parents/guardians need to fill in the roll no correctly and the date of birth of the student using the calendar that appears when they click on date of birth field.

**Students**

- Important** UG Subject Registration : [Guideline](#) | [Manual](#)
- Final Year** Application for Degree, Provisional Certificate, Grade Card: UG | [PGS&R](#)
- New Admission** [Instruction for updating student profile and registration](#)
- Payment** [Instruction for semester fees payment](#)
- [Click Here to Get First Year Timetable](#)
- [Switch Over](#) | [Branch Change](#) | [QEDM](#) | [Minor](#)

## B. The Sign up Screen appears:

[Sign In](#) [Sign Up](#) [Forgot Password](#)

### New User Sign Up

Please do not use special character like ' / " \ %

**Stakeholder Type**  

Please Select

**Stakeholder Code**  

Emp Code/Rollno etc (as applicable)

**Stakeholder Name**  

Your Name

**Your Login Id**  

Your Login Id

**Password**  

Enter your new password here

**Confirm Password**  

Re-enter your new password here

**Digital Signature Information**

**Alias**  

Your alias (same as login id)

**Passphrase**  

Enter your passphrase here

**Confirm Passphrase**  

Re-enter your new passphrase here

**Information for Verification**

**Date of birth (DD-MM-YYYY)**  

Click here to get calendar

**Security Questions**

First question

Answer of first question

Second question

Answer of second question

Third question

Answer of third question

**Confirm**

6K637N

Enter the captcha text(shown in the image)

Submit

Pick 'New Admissions' under stake holder type.

- Please Select

Alumni

Developer

Expert Professional

Institute Employee

New Admission

PG Students

PhD/MS Student

Post Doctoral Fellowship (PDF)

Preparatory Students

SRIC Employees

UG Students

Vendors
- New Admission

**C. Fill the simple form and Submit to create your IIT KGP ERP login id. Please remember the answers to the security Questions as they are needed for sign-in on ERP**

**Indian Institute of Technology Kharagpur Enterprise Resource Planning**

Sign In | Sign Up | Forgot Password

**New User Sign Up**

Please do not use special character like ' / " \ %

**Stakeholder Type**  
New Admission *Select New Admission*

**Entrance Exam**  
Preparatory  
Undergraduate  
Postgraduate *Select the mode of Admission*  
Research

**Your Reg/Appl No.**  
12345678 *Type your Registration Application Number*

**Stakeholder Name**  
TEST GATE CANDIDATE *Your Name and Login ID appear here*

**Your Login Id**  
GATE12345678

**Password**  
\*\*\*\*\* *Choose a Password*

**Confirm Password**  
\*\*\*\*\* *Confirm the Password*

**Digital Signature Information**

**Alias**  
GATE12345678 *The Alias and passphrase are automatically generated. They are the same as your Reg/Appl No. and password. You can retain the same passphrase or change it.*

**Passphrase**  
\*\*\*\*\*

**Confirm Passphrase**  
\*\*\*\*\*

**Information for Verification**  
Date of birth (DD-MM-YYYY)  
01-01-1997 *Enter all the information sought below for verification.*

**Security Questions**  
Maiden Name of my mother  
Favorite subject  
College last attended

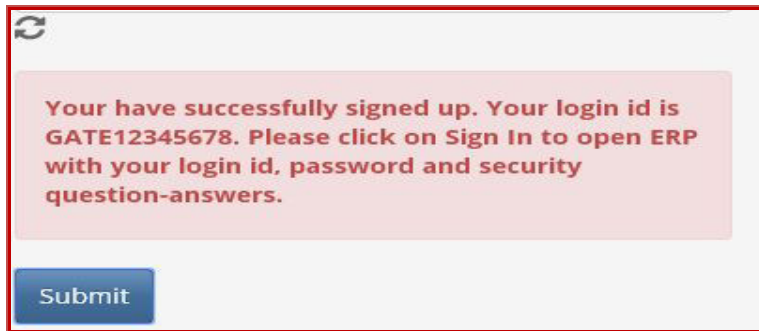
**Confirm**

**Submit** *Submit to create your ERP Profile*

**Parents/Guardians**  
Parents/guardians of UG students can look at the performance of their wards semester wise by using the link: [https://erp.iitkgp.ernet.in/StudentPerformance/performanceview\\_guardian.jsp](https://erp.iitkgp.ernet.in/StudentPerformance/performanceview_guardian.jsp)  
Parents/guardians need to fill in the roll no correctly and the date of birth of the student using the calendar that appears when they click on date of birth field.

**Students**  
Important: UG Subject Registration : [Guideline](#) | [Manual](#)  
Final Year: Application for Degree, Provisional Certificate, Grade Card: UG | [PGS&R](#)  
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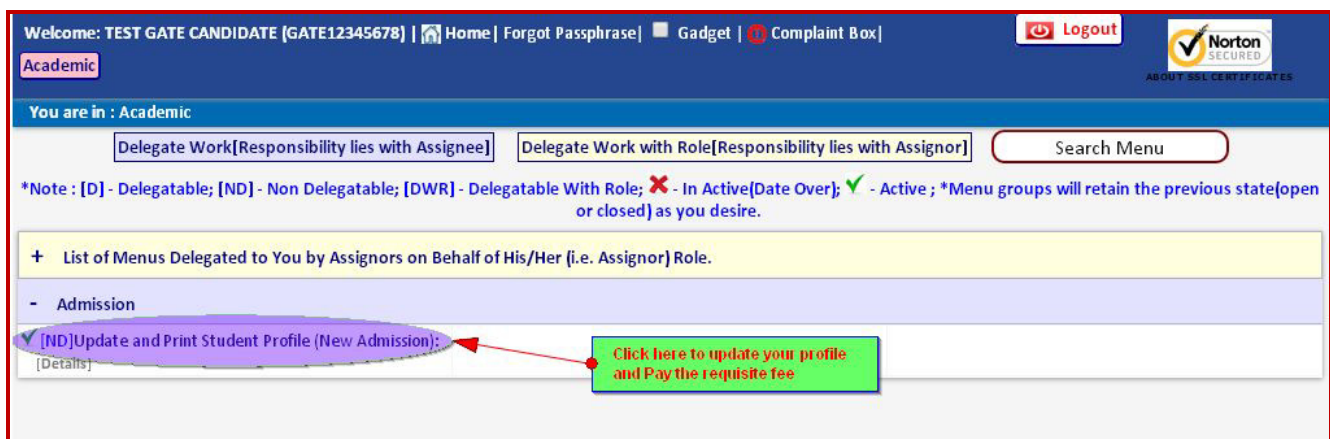
**D. On successful submission a message containing your login id is displayed.:**



**E. You are ready to sign-in into the system with the system generated login-id**




**F. The ERP screen opens up, displaying the Academic Module. Clicking on Academic Module opens the Admission Menu:**



**G. Click on Update and Print Student Profile. The following form appears. It contains your **Rollno** and **Hall of Residence**. Fill in all the details correctly and click update**

Profile Update Section				Print Section (Scroll down for print button)			
Tentative Roll No:	15CS60028	Name	TEST GATE CANDIDATE	INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR			
Department	CS	NOA	GATE	Basic Information:			
Hall	LAL BAHADUR SHASTRI HALL	Section	Not Applicable	Registration No	GATE12345678	Application No	12345678
*Mobile No	9123456789	*Email ID	testgate@testgate.iitkgp.ac.in	Rollno	15CS60028	Name(as per last qualifying degree)	TEST GATE CANDIDATE
*Blood Group(Eg: AB+ O-)	AB+	DOB	01-01-1997	Dept	CS	DOB(DD-MM-YYYY)	01-01-1997
Old Rollno/Emp Code/Project Staff Code of IITKGP(if any)		*Choice for Institute Email ID	gatetopper@iitkgp.ac.in Available	Blood Group		Gender	M
*10+2 Marks in %	98	*Guardian's Name	XYZABC	Are you a person with N disability			
*Parent's Annual Income	100000	*Guardian's Profession	PROFESSOR	Type of disability		Percentage of disability	0
*Parent's Mobile No.	9987654321	Your Name in Hindi* (Please use http://www.google.com/transliterate/ for writing name in hindi transcript)	टेस्ट गेट कैंडिडेट	Category	GE	Nationality	INDIAN
*Guardian's Email Id	xyz@abc.com			Email	testgate@testgate.com	Mobile No	
Fields marked * are mandatory				Guardian Name	Hall	LBS	
Upload soft copy of Medical Form <b>*** Note:</b> Please create one soft copy (PDF Document) for uploading all the medical forms Medical Form <input type="button" value="Choose File"/> MEDICAL.JPG The hard copy also to be submitted at time of registration.				Section	Not Applicable	Old Rollno/Emp No	
Upload Image of Photo and Scanned Signature <b>*** Photo dimension:</b> width x height in pixel (min allowed- 130px x 150px , max allowed 175px x 200px) <b>*** Signature dimension:</b> width x height in pixel (min allowed- 100px X 50px, max allowed 300px X 150px). 95 % of the image area should contain the scanned signature <b>*** Please note that if photo and signature is already available then you can not update these</b>				Medical Form	No		
Photo	<input type="button" value="Choose File"/> No file chosen	Image of Signature	<input type="button" value="Choose File"/> No file chosen	10+2 Marks		Guardian's Name	
*Emergency Contact Information				Parent's Annual Income		Guardian's Profession	
Emer. Cont. No(Guardians)	9987654321	Emer. Cont. Person Name	XYZABC	Guardian's Email Id		Hindi Name	
Emer. Cont. Address	NAGAR CHENNAI 600020	Relationship with The Person	MOTHER	Emergency Contact Information:			
*Address (Permanent Address Can not be updated twice/if available)				Cont. No		Name	
Communication Address Permanent Address (Same As Communication Address <input checked="" type="checkbox"/> Addr FLAT NO 101 Addr FLAT NO 101 Vill/City VIDYA APTS Vill/City VIDYA APTS Police Station T NAGAR Police Station T NAGAR District WEST MAMBALAM District WEST MAMBALAM State TAMIL NADU State TAMIL NADU Pin No. 600020 Pin No. 600020				Emer. Cont. Address		Relationship	
				Communication Address Permanent Address			
				Addr		Addr	
				Vill/City		Vill/City	
				Police Station		Police Station	
				District		District	
				State		State	
				Pin No.		Pin No.	
				Signature : ..... (TEST GATE CANDIDATE) Date : Tue May 12 10:59:20 IST 2015			
Update				PRINT Profile Pay Fees			

**H. On successful updation a 'SUCCESSFULLY UPDATED' message appears on the screen and the print section displays the information you entered. Click on Print Profile to print your profile. You can also save it as a PDF file for your reference**

Profile Update Section				Print Section (Scroll down for print button)			
Tentative Roll No: 15CS60028		Name: TEST GATE CANDIDATE		INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR			
Department: CS		NOA: GATE		Basic Information:			
Hall: LAL BAHADUR SHASTRI HALL		Section: Not Applicable		Registration No: GATE12345678	Application No: 12345678		
*Mobile No: 9123456789	*Email ID: testgate@testgate.c			Rollno: 15CS60028	Name(as per last qualifying degree): TEST GATE CANDIDATE		
*Blood Group(Eg: AB+ O-) AB+	DOB: 01-01-1997			Dept: CS	DOB(DO-MM-YYYY): 01-01-1997		
Old Rollno/Emp Code/Project Staff Code of IITKGP(if any):	*Choice for Institute Email ID: gatetopper@iitkgp.ac.in			Blood Group: AB+	Gender: M		
*10+2 Marks in %: 98	*Guardian's Name: XYZABC			Are you a person with N disability:			
*Parent's Annual Income: 100000	*Guardian's Profession: PROFESSOR			Type of disability:	Percentage of disability: 0		
*Parent's Mobile No: 9987654321				Category: GE	Nationality: INDIAN		
*Guardian's Email Id: xyz@abc.com	Your Name in Hindi* (Please use http://www.google.com/transliterate/ for writing name in hindi transcript): टेस्ट गेट कैंडिडेट			Email: testgate@testgate.com	Mobile No: 9123456789		
Upload SOFT COPY OF MEDICAL FORM				Guardian Name: XYZABC			
*** Note: Please create one soft copy (PDF Document) for uploading all the medical forms				Hall: LBS			
Medical Form: Choose File No file chosen The hard copy also to be submitted at time of registration.				Section: Not Applicable			
Upload IMAGE OF PHOTO AND SCANNED SIGNATURE				Old Rollno/Emp No:			
*** Photo dimension: width x height in pixel (min allowed- 130px x 150px , max allowed 175px x 200px)				Medical Form: Yes			
*** Signature dimension: width x height in pixel (min allowed- 100px X 50px, max allowed 300px X 150px). 95 % of the image area should contain the scanned signature				10+2 Marks: 98			
*** Please note that if photo and signature is already available then you can not update these				Guardian's Name: XYZABC			
Photo: Choose File No file chosen		Image of Signature: Choose File No file chosen		Parent's Annual Income: 100000		Guardian's Profession: PROFESSOR	
*Emergency Contact Information				Guardian's Email Id: xyz@abc.com			
Emer. Cont. No(Guardians): 9987654321		Emer. Cont. Person Name: XYZABC		Hindi Name: टेस्ट गेट कैंडिडेट			
Emer. Cont. Address: FLT 101, VIDYA APTS WEST MAMBALAM T		Relationship with The Person: MOTHER		Emergency Contact Information:			
*Address (Permanent Address Can not be updated twice/if available)				Cont. No: 9987654321			
Communication Address		Permanent Address (Same As Communication Address <input type="checkbox"/> )		Name: XYZABC			
Addr: FLAT NO 101	Addr: FLAT NO 101			Relationship: MOTHER			
Vill/City: VIDYA APTS	Vill/City: VIDYA APTS			Emer. Cont. Address: FLT 101, VIDYA APTS WEST MAMBALAM T NAGAR CHENNAI 600020			
Police Station: T NAGAR	Police Station: T NAGAR			Communication Address			
District: WEST MAMBALAM	District: WEST MAMBALAM			Permanent Address			
State: TAMIL NADU	State: TAMIL NADU			Addr: FLAT NO 101	Addr: FLAT NO 101		
Pin No: 600020	Pin No: 600020			Vill/City: VIDYA APTS	Vill/City: VIDYA APTS		
				Police Station: T NAGAR	Police Station: T NAGAR		
				District: WEST MAMBALAM	District: WEST MAMBALAM		
				State: TAMIL NADU	State: TAMIL NADU		
				Pin No: 600020	Pin No: 600020		
				Signature : ..... (TEST GATE CANDIDATE)			
				Date : Tue May 12 12:14:32 IST 2015			
				PRINT Profile			
				Pay Fees			
				You can now print your Profile			

- I. The Printed Profile appears as shown below. Ensure to sign the hard copy before you submit it to the Registration desk.

INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR			
<b>Basic Information:</b>			
Registration No	GATE12345678	Application No	12345678
Rollno	15CS60028	Name(as per last qualifying degree)	TEST GATE CANDIDATE
Dept	CS	DOB(DD-MM-YYYY)	01-01-1997
Blood Group	AB+	Gender	M
Are you a person with disability	N		
Type of disability		Percentage of disability	0
Category	GE	Nationality	INDIAN
Email	testgate@testgate.com	Mobile No	9123456789
Guardian Name	XYZABC	Hall	LBS
Section	Not Applicable	Old Rollno/Emp No	
Medical Form	Yes		
10+2 Marks	98	Guardian's Name	XYZABC
Parent's Annual Income	100000	Guardian's Profession	PROFESSOR
Guardian's Email Id	xyz@abc.com	Hindi Name	टेस्ट गेट छात्र
<b>Emergency Contact Information:</b>			
Cont. No	9987654321	Name	XYZABC Relationship MOTHER
Emer. Cont. Address	FLT 101, VIDYA APTS WEST MAMBALAM T NAGAR CHENNAI 600020		
<b>Communication Address</b>		<b>Permanent Address</b>	
Addr	FLAT NO 101	Addr	FLAT NO 101
Vill/City	VIDYA APTS	Vill/City	VIDYA APTS
Police Station	T NAGAR	Police Station	T NAGAR
District	WEST MAMBALAM	District	WEST MAMBALAM
State	TAMIL NADU	State	TAMIL NADU
Pin No.	600020	Pin No.	600020
Signature : ..... (TEST GATE CANDIDATE)			
Date : Tue May 12 12:14:32 IST 2015			

**J. Next Proceed to Pay fees . The Pay fee button appears on the right hand corner of the screen:**

### Profile Update Section

Tentative Roll No:	15CS60028	Name	TEST GATE CANDIDATE
Department	CS	NOA	GATE
Hall	LAL BAHADUR SHASTRI HALL	Section	Not Applicable
* Mobile No	9123456789	* Email ID	testgate@testgate.c
* Blood Group(Eg: AB+ O-)	AB+	DOB	01-01-1997
Old Rollno/Emp Code/Project Staff Code of IITKGP(if any)		* Choice for Institute Email ID	gatetopper@iitkqp.ac.in
* 10+2 Marks in %	98	* Guardian's Name	XYZABC
* Parent's Annual Income	100000	* Guardian's Profession	PROFESSOR
* Parent's Mobile No.	9987654321		
* Guardian's Email Id	xyz@abc.com	Your Name in Hindi* (Please use <a href="http://www.google.com/transliterate/">http://www.google.com/transliterate/</a> for writing name in hindi transcript)	टेस्ट गेट कंडिडेट

Upload soft copy of Medical Form  
**\*\*\* Note:** Please create one soft copy (PDF Document) for uploading all the medical forms  
 Medical Form Choose File No file chosen The hard copy also to be submitted at time of registration.

Upload Image of Photo and Scanned Signature  
**\*\*\* Photo dimension:** width x height in pixel (min allowed- 130px x 150px , max allowed 175px x 200px)  
**\*\*\* Signature dimension:** width x height in pixel (min allowed- 100px X 50px, max allowed 300px X 150px). 95 % of the image area should contain the scanned signature  
**\*\*\* Please note that if photo and signature is already available then you can not update these**

Photo Choose File No file chosen Image of Signature Choose File No file chosen

\* Emergency Contact Information  
 Emer. Cont. No(Guardians) 9987654321 Emer. Cont. Person Name XYZABC  
 Emer. Cont. Address FLT 101, VIDYA APTS WEST MAMBALAM T Relationship with The Person MOTHER

\* Address (Permanent Address Can not be updated twice/if available)

**Communication Address**

Addr	FLAT NO 101
Vill/City	VIDYA APTS
Police Station	T NAGAR
District	WEST MAMBALAM
State	TAMIL NADU
Pin No.	600020

**Permanent Address** (Same As Communication Address ☐)

Addr	FLAT NO 101
Vill/City	VIDYA APTS
Police Station	T NAGAR
District	WEST MAMBALAM
State	TAMIL NADU
Pin No.	600020

SUCCESSFULLY UPDATED.

Update

### Print Section (Scroll down for print button)

#### INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR

**Basic Information:**

Registration No	GATE12345678	Application No	12345678
Rollno	15CS60028	Name(as per last qualifying degree)	TEST GATE CANDIDATE
Dept	CS	DOB(DD-MM-YYYY)	01-01-1997
Blood Group	AB+	Gender	M
Are you a person with disability	N		
Type of disability		Percentage of disability	0
Category	GE	Nationality	INDIAN
Email	testgate@testgate.com	Mobile No	9123456789
Guardian Name	XYZABC	Hall	LBS
Section	Not Applicable	Old Rollno/Emp No	
Medical Form	Yes		
10+2 Marks	98	Guardian's Name	XYZABC
Parent's Annual Income	100000	Guardian's Profession	PROFESSOR
Guardian's Email Id	xyz@abc.com	Hindi Name	टेस्ट गेट कंडिडेट

**Emergency Contact Information:**

Cont. No	9987654321	Name	XYZABC	Relationship	MOTHER
Emer. Cont. Address	FLT 101, VIDYA APTS WEST MAMBALAM T NAGAR CHENNAI 600020				

Communication Address Permanent Address

Addr	FLAT NO 101	Addr	FLAT NO 101
Vill/City	VIDYA APTS	Vill/City	VIDYA APTS
Police Station	T NAGAR	Police Station	T NAGAR
District	WEST MAMBALAM	District	WEST MAMBALAM
State	TAMIL NADU	State	TAMIL NADU
Pin No.	600020	Pin No.	600020

Signature : .....  
(TEST GATE CANDIDATE)  
Date : Tue May 12 12:14:32 IST 2015

PRINT Profile
Pay Fees

**K. Clicking on the Pay fees button displays the details of the amount to be paid.**

Welcome: TEST GATE CANDIDATE (GATE12345678) | [Home](#) | [Forgot Passphrase](#) | [Gadget](#) | [Complaint Box](#) | [Logout](#) |

You are in : Academic -> Update and Print Student Profile (New Admission)

### Fee Payment for 15CS60028 (GATE) for the session AUTUMN, 2015-2016

Registration No.	GATE12345678
Application No:	12345678
Name	TEST GATE CANDIDATE
Reference No.	NEWADM-GATE12345678-2015-101
Nature of Admission	GATE
Already Paid	0
Roll No. (tentative)	15CS60028
<b>Amount to be paid</b>	<b>37881.0</b>

Pay Fees
Click to go IIT KGP Payment Portal

- L. This screen leads you to Payment Gateway through which the amount can be paid through SBIMOPS.

**भारतीय प्रौद्योगिकी संस्थान खड़गपुर**  
**Indian Institute of Technology Kharagpur**

Norton SECURED powered by Symantec

### IITKGP Payment Gateway

Payment Details	
IITKGP Reference No	NEWADM-GATE12345678-2015-101
Type	Registration Fees Payment(New Admission)
Initiated By	TEST GATE CANDIDATE (GATE12345678)
Amount	37881.0
Currency	INR

Other Details	
session	2015-2016
department	COMPUTER SCIENCE & ENGINEERING
semester	AUTUMN

[Click here to go SBIMOPS Portal. Please follow the instructions for payment provided on the ERP link to complete the online payment.](#)

[Proceed](#) [Cancel](#)

- M. Upon Payment of Fees and Successful Verification of all your documents, you can sign-in to ERP through your rollno with the same password and security questions as earlier. The screen after successful login appears as follows:

Welcome: TEST GATE CANDIDATE [15CS60028] | Home | Forgot Passphrase | Gadget | Complaint Box | Logout

Academic HMC CDC

Please Click on Module to Get Menus Under it.

[Click here](#) to view the network configuration details to open ERP System successfully in your machine within the Institute.

#### Mails [From ERP Stakeholders]

Received Mails(190) Click to get details

#### Pending Work( 0) Click to get details

\*C - Completed; \*P - Pending; \*W - Coming Soon as Pending;

Task Details[Node Wise] P C W

No pending work[Workflow]

#### Alerts [Generated from ERP applications]

#### Important Information

Copyright © ERP Systems, IIT Kharagpur Help Line - 032222-81017/81018/81019

[Click on Academic Module to complete the Process of Academic Registration](#)

## N. Click on Academic >PG> Registration for current semester for subject Registration

[Delegate Work\[Responsibility lies with Assignee\]](#)
[Delegate Work with Role\[Responsibility lies with Assignor\]](#)

**\*Note :** [D] - Deletable; [ND] - Non Deletable; [DWR] - Deletable With Role; ✖ - In Active(Date Over); ✔ - Active ; \*Menu groups will retain the previous state(open or closed) as you desire.

+ List of Menus Delegated to You by Assignors on Behalf of His/Her (i.e. Assignor) Role.

- + Examination TimeTable
- + Feedback
- + Fees
- + Final Graduation Processing
- PG
  - ✖[ND]Application for Switchover to PhD: [Details]
  - ✖[ND]Fee Payments: [Details]
  - ✔[ND]Registration For Current Session: [Details]
  - ✖[ND]Semester Registration For Temp. withdrawal / non Resident: [Details]
  - ✖[ND]Supplementary Registration for Current Session: [Details]
  - ✖[ND]Update and Print Student Profile: [Details]
- + Students
- + Subjects
- + Time Table

Click here for Subject Registration of the current semester

## O. Clicking on Registration for Current session presents the Registration Screen comprising of core and elective subjects:

Roll No	Student Name	Specialisation	Semno
15CS60028	TEST GATE CANDIDATE	COMPUTER SCIENCE AND ENGINEERING	1

**CORE SUBJECTS:**

Sub No	Subject Name	LTP	Crđ	Teacher Name	Slot
CS60005	FOUNDATIONS OF COMPUTING SCIENCE	3-1-0	4	ARUN KUMAR MAJUMDAR	[A2, A1, A4, A3]
CS60007	ALGORITHM DESIGN AND ANALYSIS	4-0-0	4	PARTHA BHOWMICK	[B4, B3, B2, B1]
CS69011	COMPUTING LAB I	0-0-6	4	NILOY GANGULY	[P, N]
CS69101	SEMINAR-I	0-0-3	2	CHITTARANJAN MANDAL	[L]

**ELECTIVE SUBJECTS:**

**Elective1**

Subno :

Subject Name :

**Elective2**

Subno :

Subject Name :

**Elective3**

Subno :

Subject Name :

Click here to to Open the List of Electives.

- P. The student is automatically registered for core subjects, while the elective subjects must be chosen from List Box as shown below. Please consult your faculty advisor before finalizing the elective subjects.

**Elective Subjects List for Students of Sem No.1**

Please wait for few second till the 'OK' button appears below. To select the subject click on the subject once and then press 'OK' button.

Sub No	Subject Name	LTP	Crd	Slot	Teacher Name
CS60011	LOGICS FOR COMPUTER SCIENCE	3-1-0	4	[F2, F3, F4, F1]	DIPANKAR SARKAR
CS60045	ARTIFICIAL INTELLIGENCE	3-0-0	3	[F4, F1, F2, F3]	PABITRA MITRA
CS60047	ADVANCED GRAPH THEORY	3-1-0	4	[C2, C3, C4, C1]	PALLAB DASGUPTA
CS60050	MACHINE LEARNING	3-0-0	3	[C3, C2, C4, C1]	SOURANGSHU BHATTACHARYA
CS60057	SPEECH & NATURAL LANGUAGE PROCESSING	3-0-0	3	[D3, D4, D2, D1]	PAWAN GOYAL
CS60059	OBJECT ORIENTED SYSTEMS	3-0-0	3	[G4, G1, G2, G3]	RAJIB MALL
CS60065	CRYPTOGRAPHY & NETWORK SECURITY	3-1-0	4	[D4, D1, D3, D2]	DIPANWITA ROY CHOWDHURY
CS60067	VLSI SYSTEM DESIGN	3-1-0	4	[C3, C4, C1, C2]	RAJAT SUBHRA CHAKRABORTY
CS60071	ALGORITHMS FOR BIOINFORMATICS	3-0-0	3	[G3, G4, G1, G2]	JAYANTA MUKHOPADHYAY
CS60087	EMBEDDED SYSTEMS	3-1-0	4	[F1, F2, F3, F4]	ANUPAM BASU
CS60089	TESTING AND VERIFICATION OF CIRCUITS	3-1-0	4	[E1, E4, E3, E2]	INDRANIL SENGUPTA
HS60003	BUSINESS ECONOMICS	3-1-0	4	[G1, G3, G4, G2]	KISHOR GOSWAMI
HS60046	INTERPERSONAL COMMUNICATION	2-0-3	4	[ ]	VIJAI NATH GIRI
HS61079	LOGICAL REASONING	3-1-0	4	[ ]	CHHANDA CHAKRABORTI
HS69013	BUSINESS COMMUNICATION	2-0-3	4	[ ]	H S KOMALESHA
TM60051	PROJECT ENGINEERING AND	3-0-0	2	[D2, D1, D4, D3]	BITESH THAKKAR

OK CLOSE

Click here to finalise the choice

Scroll to get the full list of Subjects

In consultation with your faculty advisor pick a subject. The selected row is highlighted in pink.

- Q. Choose the Elective subjects and confirm your Registration. A typical screen is displayed below:

Roll No	Student Name	Specialisation	Semno
15CS60028	TEST GATE CANDIDATE	COMPUTER SCIENCE AND ENGINEERING	1

**CORE SUBJECTS:**

Sub No	Subject Name	LTP	Crd	Teacher Name	Slot
CS60005	FOUNDATIONS OF COMPUTING SCIENCE	3-1-0	4	ARUN KUMAR MAJUMDAR	[A2, A1, A4, A3]
CS60007	ALGORITHM DESIGN AND ANALYSIS	4-0-0	4	PARTHA BHOWMICK	[B4, B3, B2, B1]
CS69011	COMPUTING LAB I	0-0-6	4	NILOY GANGULY	[P, N]
CS69101	SEMINAR-I	0-0-3	2	CHITTARANJAN MANDAL	[L]

**ELECTIVE SUBJECTS:**

Elective1	Elective2	Elective3
Subno : CS60087 Subject Name : EMBEDDED SYSTEMS	Subno : CS60067 Subject Name : VLSI SYSTEM DESIGN	Subno : CS60065 Subject Name : CRYPTOGRAPHY & NETWORK SECURITY

Save Registration Confirm Registration

Saving enables you to Change the Elective subjects.

Once Confirmed, no changes are possible to the Registration.

**R. On confirmation generate and print the Registration card, sign the same and deposit it with your faculty advisor for digital signature.:**



**INDIAN INSTITUTE OF TECHNOLOGY  
KHARAGPUR**

**Registration Card for AUTUMN, 2015-2016**

Roll No. : 15CS60028  
 Name : TEST GATE CANDIDATE  
 Department : COMPUTER SCIENCE & ENGINEERING  
 Course Name : COMPUTER SCIENCE AND ENGINEERING  
 Hall : MMH TEST GATE CANDIDATE  
 Registration Date : 20-MAY-2015

**Subjects Taken :**

Sl No.	Subno.	Subject Name	CRD	L-T-P	Subject Type	Reg Sem	Sch Sem	Taken As
1	CS60007	ALGORITHM DESIGN AND ANALYSIS	4	4-0-0	CORE			Normal
2	CS60065	CRYPTOGRAPHY & NETWORK SECURITY	4	3-1-0	ELECTIVE			Normal
3	CS60005	FOUNDATIONS OF COMPUTING SCIENCE	4	3-1-0	CORE			Normal
4	CS60087	EMBEDDED SYSTEMS	4	3-1-0	ELECTIVE			Normal
5	CS69101	SEMINAR-I	2	0-0-3	CORE			Normal
6	CS60067	VLSI SYSTEM DESIGN	4	3-1-0	ELECTIVE			Normal
7	CS69011	COMPUTING LAB I	4	0-0-6	CORE			Normal
<b>Total Credits.</b>			<b>26</b>					